

DUTIES UNDER NORMAL CONDITIONS

DUTIES OF THE EMERGENCY COORDINATOR OR VICE-COORDINATOR

The Coordinator and/or Vice-Coordinator for Emergencies are responsible for assessing the severity of the event and ensuring the correct application of emergency procedures and coordination of the emergency team.

DUTIES OF THE EMERGENCY TEAM

The members of the emergency team are responsible for the proper implementation of emergency procedures. Team members can be reached at the fixed floor station.

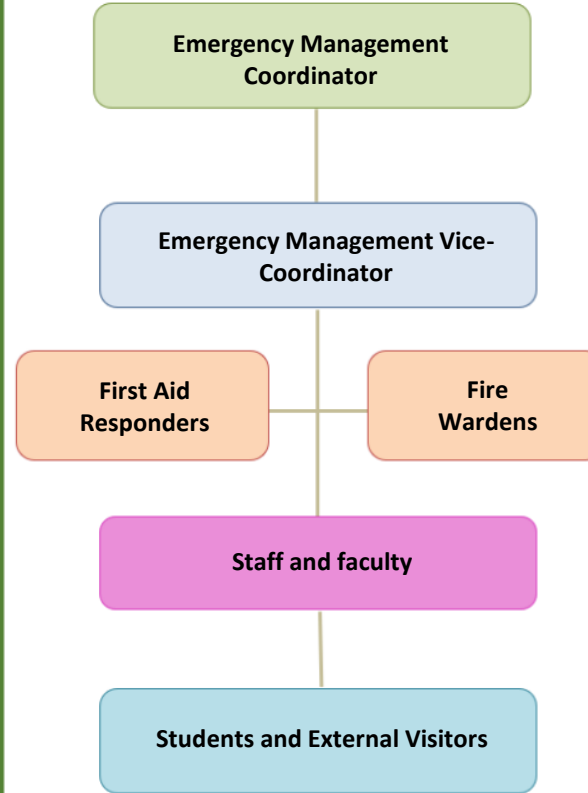
DUTIES OF THE STAFF

Staff members are responsible for maintaining the overall safety conditions of the work environment and for reporting any emergencies to the fixed floor station, indicating the affected area.

DUTIES OF STUDENTS AND EXTERNAL VISITORS

Students and visitors are responsible for maintaining the overall safety conditions of the classrooms and corridors. In case of an emergency, they must cease all activities and follow the instructions of the instructor, moving away from the building in an orderly and calm manner."

ORGANIZATIONAL CHART FOR EMERGENCY MANAGEMENT



EMERGENCY NUMBERS

First Aid
118
Firefighters
115
Carabinieri (Italian law enforcement)
112
Police
113

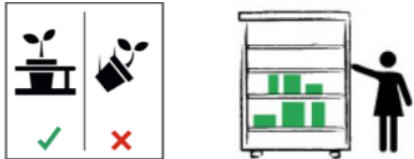


EMERGENCY BEHAVIOR GUIDELINES - EARTHQUAKE

BEFORE



Consult the emergency plan of the facility where you primarily operate, identifying the shortest evacuation route to a safe location.



Ensure that furniture, equipment, and shelves are securely fastened to the walls to reduce the risk of tipping over and that heavier materials are stored on lower shelves and cabinets.



Check the location of technical gas and utility taps, as well as equipment switches that could cause damage, so that you can deactivate them during the event.



Check the location of safety cabinets to know where to store chemicals after the event.



Verify the location of the first aid kit.

DURING

IF YOU ARE INSIDE THE BUILDING

Do not rush outside the building unless you are on the ground floor, and the entrance door provides direct access to an open space.

Do not use the stairs.
Do not use the elevator.



Do not turn on the lights, use lighters, or open flames.

If caught in an elevator during the tremor, stop at the first possible floor and exit immediately.

Move away from windows, heavy furniture, shelving, suspended electrical systems, or objects that can fall.



Seek shelter under a table, in a door frame, inserted into a load-bearing wall, or under a beam, in the corner between two walls.

Wait for the tremor to end.

All teaching and technical staff present in classrooms, libraries, reading rooms, educational and research laboratories should maintain control of students and users, urging them to remain calm and follow the behaviors described above.

IF YOU ARE OUTSIDE THE BUILDING



Move away from buildings, embankments, power lines, fences, construction sites, cornices, signs, and balconies.

AFTER



Immediately check the health status of nearby individuals; do not move severely injured individuals unless it's for serious safety reasons.



Close the valves of technical and utility gas and deactivate equipment that could cause damage.

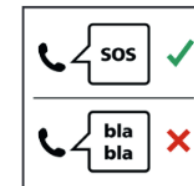


Close the valves of technical and utility gas and deactivate equipment that could cause damage.



Store chemicals currently in use in safety cabinets.
Evacuate the premises using exit routes and ensure they are not damaged.

Use the stairs cautiously; do not use the elevator.



Avoid using your cell phone unless for emergencies to prevent overloading the phone lines needed for emergency coordination.